



CITY OF HOUSTON

Job Posting

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1	Applications accepted from: ALL PERSON INTERESTED
2	Job Classification PUBLIC WORKS MAINTENANCE MANAGER
3	Posting Number PN# 106784
4	Department Department of Public Works & Engineering
5	Division Public Utilities Division
6	Section Water Production Branch
7	Reporting Location 611 Walker*
8	Workdays & Hours M - F, 8 a.m. - 5 p.m.*
	*Subject to change
9	<u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u> Manages and directs the activities of a group responsible for maintaining various systems related to a Supervisory Control and Data Acquisition (SCADA) system, including wired, fiber optic and wireless communications infrastructure. Manages maintenance and operation of security systems, including closed-circuit TV and access control and related equipment. Oversees network maintenance and cyber security for the SCADA system. Works cooperatively and coordinates activities with other divisions and departments. Coordinates with related outside agencies, committees and civic associations. Reviews and critiques methods and procedures regularly to maintain and improve efficient operations; evaluates individual and group performance; makes needed improvements.
10	<u>WORKING CONDITIONS</u> This position is physically comfortable; the individual has discretion about walking, standing, etc.
11	<u>MINIMUM EDUCATIONAL REQUIREMENTS</u> Requires a thorough understanding of both theoretical and practical aspects of an analytical, technical or professional discipline; or the basic knowledge of more than one professional discipline. Knowledge of the discipline would normally be obtained through a formal 4-year degree from a college or university or an equivalent in-depth specialized training program that is directly related to the type of work being performed.
12	<u>MINIMUM EXPERIENCE REQUIREMENTS</u> Seven years of experience closely related to the activities of the area or division to be supervised are required.
13	<u>MINIMUM LICENSE REQUIREMENTS</u> A valid Texas Driver's License and complies with the City of Houston policy on driving (AP 2-2).
14	<u>PREFERENCES</u> None
15	<u>SELECTION/SKILLS TESTS REQUIRED</u> None However, the Department may administer a skill assessment evaluation.
16	<u>SAFETY IMPACT POSITION</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.
17	<u>SALARY INFORMATION</u> Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: <div>Salary Range - Pay Grade 29</div> <div>\$1,885 - \$2,639 Biweekly \$49,010 - \$68,614 Annually</div>
18	<u>OPENING DATE</u> September 21, 2005
19	<u>CLOSING DATE</u> Open Until Filled
20	<u>APPLICATION PROCEDURES</u> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1 st Floor. Our TDD (Telephone Device for the Deaf) phone number is 713.837.9471 candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. An equal opportunity employer